



**TRANSFER OPPORTUNITY
HEARING OFFICER I**

***Sacramento and West Covina
Department of Industrial Relations
Occupational Safety and Health Appeals Board***

Positions: *Hearing Officer I*
There are three positions available: One full-time permanent position in West Covina; One full-time two year limited term position in West Covina and, one full-time two year limited term position in Sacramento.

Locations: *2520 Venture Oaks Way, Suite 300
Sacramento, CA 95833*

*100 N. Barranca Street, Suite 410
West Covina, CA 91791*

Salary: *\$7,701 - \$8,551*

Duties: *Conducts hearings and prehearings on first-level appeals from citations issued by the Division of Occupational Safety and health alleging unsafe or unhealthful working conditions in places of employment. Controls the course of the hearings and prehearings; instructs parties and witnesses as to their rights; questions witnesses; rules on the relevancy of admissibility of evidence as provided by law. Receives and reviews evidence, examines testimony taken by deposition from transcripts from evidence submitted; facilitates resolution of cases prior to hearing; rules on prehearing motions and orders. Prepares orders and decisions containing summaries of evidence, findings of facts, and reasons for decisions. Performs other duties as required.*

Anyone eligible for transfer to the above class may apply by sending a standard State Application (Form STD) to: (Applications accepted until position is filled.)

***Occupational Safety and Health Appeals Board
2520 Venture Oaks Way, Suite 300***

CALIFORNIA STATE GOVERNMENT - EQUAL OPPORTUNITY TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE, OR SEXUAL ORIENTATION.



Sacramento, CA 95833
Attn: Sharon Gill
Telephone: (916) 274-5767

CALIFORNIA STATE GOVERNMENT - EQUAL OPPORTUNITY TO ALL REGARDLESS OF RACE, COLOR, CREED,
NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE,
OR SEXUAL ORIENTATION.